

*hair studio and*



*whole body retreat™*

Questions? Call 692.6389

Please mail or deliver completed form to

Ritz Hair Studio and Whole Body Retreat

1611 6<sup>th</sup> Street

Brookings, SD 57006

## *party*

Sweet! It's party time. So here's just a few guidelines to ensure everyone has a great time during their experience. We are flexible and excited to collaborate with you in establishing a menu of services customized to suit your party requests.

Upon booking services, we require a credit card to solidify your requested appointments. We accept Visa, Mastercard, and Discover. Once your appointments are confirmed by your coordinator, we require at least 24 hours notice for any changes or cancellations. If this time frame is not met for any cancellations or changes or if a party member fails to show for their scheduled appointment, 50% of the scheduled services applicable to that party member will be charged to the credit card provided.

We are happy to book additional services at any time. Please note the more notice you provide, the better the opportunity for desired time and/or personnel.

Again, thank you for trusting us for what we are confident you'll agree is a beautiful, memorable event.

Signing of this form acknowledges that you have read and agree to the aforementioned policies and guidelines. We recommend you return this form at your earliest convenience to secure your appointment.

Party Queen or King \_\_\_\_\_

Ritz Hair Studio and Whole Body Retreat Party Coordinator \_\_\_\_\_